



Palouse Basin Aquifer Committee

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August 16, 2007 Meeting Minutes

Moscow UI Facilities Services Center, Jack's Creek Meeting Room

Attendance

X	UI: Michael Holthaus (Chair), Water Systems Manager		WSU: Keith Bloom, Director, Const Servs, Cap Plan Dev
X	UI: Joe Kline, Director, Utilities and Engineering	X	WSU: Rob Corcoran, Asst Dir, Arch, Engr & Const Services
X	Moscow: Tom Scallorn, Water Dept Superintendent	X	Pullman: Mark Workman (Vice Chair), Director of Public Works
X	Moscow: Aaron Ament, City Council Member		Pullman: Art Garro, Maintenance & Operations Superintendent
X	Moscow: Les MacDonald, Director of Public Works	X	Pullman: Barney Waldrop, City Council Member
X	Latah County: Paul Kimmell, Citizen and County Representative		Whitman County: Mark Storey, Director of Public Works
X	Latah County: Tom Stroschein, County Commissioner		Whitman County: Jerry Finch, County Commissioner
X	Colfax: Carl Thompson, City Administrator		Colfax: Andy Rogers, Public Works Supervisor

Visitors and Others

Alyssa Douglas, Golder; Bob Haynes, IDWR; Mimi Wainwright, WDOE; Rob Buchert, Palouse CD; Devin Rokyta, Daily News; Scott Cornelius; Steve Robischon, PBAC.

Call to Order

Mike Holthaus, PBAC Chair, called the meeting to order at 2:03 pm.

1) Approval of the June 19, 2007 Meeting Minutes

The June minutes were approved by consensus.

2) Unfinished Business

FY07-08 Budget

Robischon displayed the estimated budget for PBAC FY08. As projected, income will exceed expenditures by \$12,800. Monitoring has been moved from the research to the administrative budget. Additional one-time monies have been budgeted for work to support a potential mass water level measurement in the spring of 2008.

PBAC Funding Resolution

Robischon handed out copies of the resolution raising the administrative assessment to \$20,000 each for the large pumpers (WSU, Pullman, UI, Moscow) and \$5,000 each for the other entities (Whitman and Latah County, Colfax). The PBAC interentitiy agreement stipulates that assessments may be raised or lowered by a two-thirds majority vote of all members with existing voting rights. Following brief discussion, a motion was raised to vote on the resolution. The motion passed (role call vote; 9 members voting in favor, none against, none abstaining, two absent), and Robischon was directed to proceed with invoicing the entities.

Robischon was also directed to verify that Palouse will be invoiced for their voluntary \$1,500 contribution to PBAC.

PBAC Research Funding Addendum

Robischon handed out copies. The addendum serves to document the agreement by the large pumpers to continue to provide research contributions of \$20,000 annually. Additionally, the addendum states that future research projects are to be approved by unanimous vote of the contributing (large pumper) entities.

WSU and Pullman executives have signed the addendum, and it is currently being processed by UI officials.

PBAC Data Release Policy

Robischon displayed a letter from the Latah County prosecutor's office requesting input from member entity attorneys regarding a PBAC data release policy. A response from City of Moscow (Randy Fife) suggested a policy in which any information a member entity did not want to have PBAC disseminate directly be redacted before sending it to PBAC.

Robischon was directed to draft a process that includes steps requiring a formal request for information to PBAC and PBAC notification to appropriate member entities of the requestor and information requested.

3) New Business

No new business was discussed

4) Presentation – How Can Pumping Go Up and Water Level Declines Stay the Same?

Robischon presented background conceptual information on the link between water level and discharge in unconfined and confined aquifers. Future presentations will look at the link between water level and recharge, and the population and pumping histories of the Palouse Basin.

5) PBAC Projects Progress Report

Robischon reported on research project progress. The UI #2 Passive Drainage Well Project (Chad Opatz) and the Wanapum/Latah Formation Monitoring and Testing (Hernandez) projects are nearing completion, with both students having submitted third drafts of their theses.

In addition, Robischon reported on the IDWR Monitoring Well completion project. Road improvements have been completed and the contract with the driller has been closed. Future activities involve installing a gate for access to IDWR #1, data logger instrumentation (possibly to include telemetry), and age dating (C14 and H3).

6) Citizens Advisory Group Report

Robischon reported that CAG did not have a quorum at its August 9 meeting. At the July 12 meeting, representatives from Pullman (Barney Waldrop, Kevin Gardes) and Moscow (Aaron Ament, Les MacDonald, Tom Scallorn, Nicole Baker) attended and provided CAG members with information about their conservation activities and some of the intricacies of rate setting and municipal utility management.

7) Budget Report

Robischon handed out a copy of the FY07 final budget summary, and displayed the current status of the FY08 budget. Discussion ensued about the need to accrue additional funds to finance larger projects than have traditionally been undertaken. This may result in PBAC not initiating new smaller research projects for a period of time.

8) Other Reports and Announcements

Projects for WRIA Funding

Wainwright reported that the Framework project has not been selected for operational funding in this biennium. However, there may be unspent funds available mid-biennium (spring/summer 2008) for which either a phased or de-scoped Framework project might qualify. Robischon was directed to contact Jim Osiensky and solicit his thinking about how a scaled down project might best be accomplished.

On the capital funding side, no final decisions will be made until September, but at this point it appears possible that the proposal to install a gage on the North Fork of the Palouse will be funded.

WRIA 34 Planning Unit Report

Buchert reported that the draft plan review ends August 24. The current planning schedule calls for Plan adoption in October and movement into Phase IV (implementation) beginning January 2008. Wainwright added that once into Phase IV, the Planning Unit will have access to \$100K in implementation and \$30K in administrative funds.

Water Summit Planning Committee Report

Ament reported that the agenda has been finalized and speakers are being contacted. This year the Summit will feature additional outreach to the builders and the business community. Contributions are being solicited from government and private entities, and should adequate funds be secured, lunch will be provided.

Whitman County Conservancy Board Report

Robischon reported that the Board has forwarded Records of Decision for the 4 applications to DOE. DOE will affirm, reverse, modify or remand by September 7 (subject to a potential 30 day extension). Should any decision be appealed, the venue will be the Pollution Control Hearings Board.

9) Next Meeting Date

The next regular meeting of PBAC is scheduled for

September 20, 2007

Pullman City Hall, East End (Large) Conference Room, 2:00 PM

9) Adjournment

The meeting was adjourned at 3:45 PM.

Reviewed and approved at the September 20, 2007 PBAC meeting.

Steve Robischon, Executive Manager

RESOLUTION NO. R-01-07

A RESOLUTION INCREASING FUNDING CONTRIBUTIONS FOR THE PARTIES
COMPRISING THE PALOUSE BASIN AQUIFER COMMITTEE

Whereas, the PARTIES comprising the Palouse Basin Aquifer Committee (PBAC) currently consist of the City of Pullman, the City of Moscow, Whitman County, Latah County, the University of Idaho, Washington State University, and the City of Colfax; and,

Whereas, the PARTIES have entered into an Interagency Agreement through which they operate as the Palouse Basin Aquifer Committee; and,

Whereas, Section V.C of said Interagency Agreement establishes funding contributions for the PARTIES and related voting rights for members of PBAC; and,

Whereas, Section V.C.3 of said Interagency Agreement provides that said funding contributions may be raised or lowered by a two-thirds (2/3) majority vote of all members of PBAC with voting rights; and,

Whereas, Section V.C.4. of said Interagency Agreement provides that additional funding may be provided for projects by PARTIES according to the interests and benefits of each participating PARTY and upon approval by each PARTY participating in the project; and,

Whereas, the members desire to increase the operating funding contributions of all PARTIES of the Palouse Basin Aquifer Committee; and,

Whereas, the City of Pullman, the City of Moscow, Washington State University, and University of Idaho each desire to provide ongoing funding for projects; now, therefore;

IT IS HEREBY RESOLVED that Section V.C.1 of the Palouse Basin Aquifer Committee Interagency Agreement is revised to read as follows:

“UI, WSU, MOSCOW, and PULLMAN shall each, as its contribution, pay \$20,000 annually toward the operating budget of PBAC. For this contribution, said PARTIES shall each have two (2) voting members pursuant to Section IV.B”.

BE IT FURTHER RESOLVED that Section V.C.2. of the Palouse Basin Aquifer Committee Interagency Agreement is revised to read as follows:

“LATAH, WHITMAN, and COLFAX and any subsequently admitted PARTY shall each, as its contribution, pay \$5,000 annually toward the operating budget of PBAC. For this contribution, said PARTIES shall each have one (1) voting

member pursuant to Section IV.B. Any said PARTY that increases its contribution to \$20,000 shall have said voting membership increased to two (2) for the related fiscal year”.

BE IT FURTHER RESOLVED that this resolution shall become effective with the contributions that will be due from the PARTIES on July 1, 2007 and shall remain effective thereafter until amended by subsequent action.

Adopted by at least a two-thirds (2/3) majority of all members of the Palouse Basin Aquifer Committee with voting rights on the _____ day of _____, 2007.

Dated this _____ day of _____, 2007

Chairperson

Attest:

Vice Chairperson

Voting Record

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Barney Waldrop				
Mark Workman				
Aaron Ament				
Tom Scallorn				
Joe Kline				
Mike Holthaus				
Rob Corcoran				
Keith Bloom				
Mark Storey				
Tom Stroschein				
Carl Thompson				

ADDENDUM TO PALOUSE BASIN AQUIFER COMMITTEE INTERAGENCY AGREEMENT BETWEEN CITY OF MOSCOW, IDAHO, CITY OF PULLMAN, WASHINGTON, UNIVERSITY OF IDAHO AND WASHINGTON STATE UNIVERSITY RELATING TO ADDITIONAL FUNDING CONTRIBUTIONS FOR SPECIFIC RESEARCH PROJECTS

WHEREAS, Section V.C.4 of the Palouse Basin Aquifer Committee Interagency Agreement (PBAC Agreement) provides: "Additional funding may be provided for any specific project according to the interests and benefits of each participating PARTY. Said funding shall be approved by each PARTY participating in said project;" and,

WHEREAS, the City of Pullman, City of Moscow, Washington State University, and University of Idaho desire to contribute annually additional funds for specific research projects relating to the Palouse Basin Aquifer; and,

WHEREAS, it is in the best interests of the four parties to this Addendum to determine the specific research projects for which these additional contributions shall be utilized.

Now, therefore, the City of Pullman, City of Moscow, Washington State University, and University of Idaho agree:

1. To contribute an additional sum of \$20,000 per year to PBAC,
2. That these additional contributions may be expended by PBAC on a specific project or projects only as approved by a unanimous vote of the PBAC members representing the City of Pullman, City of Moscow, Washington State University, and University of Idaho. Non-contributing PBAC members are not entitled to vote on the expenditure of these additional contributions.

Dated this _____ day of _____, 2007.

IN WITNESS THEREOF, the undersigned parties to this ADDENDUM affirm that they have been granted the authority to sign this document on behalf of their respective entities.

CITY OF PULLMAN

CITY OF MOSCOW

Name: Glenn A. Johnson
Title: Mayor
Date: _____
Attest: _____

Name: Nancy Chaney
Title: Mayor
Date: _____
Attest: _____

WASHINGTON STATE UNIVERSITY

UNIVERSITY OF IDAHO

Name: _____
Title: _____
Date: _____
Attest: _____

Name: _____
Title: _____
Date: _____
Attest: _____

	Budget	Actual	
Beginning Balance	\$150,481	\$150,481	
Admin/Ops Assessment Revenue	\$38,000	\$38,000	FY07 Posted
Admin/Ops Expenses	\$74,339	\$66,430	
Admin/Ops Balance	(\$36,339)	(\$28,430)	
Research Assessment Revenue	\$80,000	\$80,000	FY07 Posted
Research Commitments/Expenses	\$103,963	\$53,778	
Research Balance	(\$23,963)	\$26,222	
Ending Balance	\$90,179	\$148,273	Current Balance

Assessments

	Budget				Posted	
	Administrative	Research	Total		Admin	Res
Whitman County	\$2,000		\$2,000	Whitman	\$2,000	
Latah County	\$2,000		\$2,000	Latah	\$2,000	
Pullman	\$8,000	\$20,000	\$28,000	Pullman	\$8,000	\$20,000
Moscow	\$8,000	\$20,000	\$28,000	Moscow	\$8,000	\$20,000
Colfax	\$2,000		\$2,000	Colfax	\$2,000	
Washington State	\$8,000	\$20,000	\$28,000	WSU	\$8,000	\$20,000
University of Idaho	\$8,000	\$20,000	\$28,000	UI	\$8,000	\$20,000
	\$38,000	\$80,000	\$118,000		\$38,000	\$80,000

	Commitments FY07*		Expenses FY07 Posted
Administrative	\$74,338.68	Administrative / Operations Subtotal	\$66,430.18

	Commitments FY07 + Outyear **		Expenses FY07 Posted
Research	\$1,182.67	Geophysical Study (Holom)	
		Mapping (Bush)	
	\$115.55	Deep Aquifer Monitoring (McVay)	
	\$50,000.00	Cunningham Well Field	
	\$1,255.87	Shallow Aquifer Monitoring (Badon)	
		Hydrostatigraphy Evaluation (Osiensky)	
	\$21,109.93	Passive Drainage Well (Opatz)	\$16,378.97
	\$1,696.30	Database / GIS / Model (Wu/Leek)	
	\$2,437.47	Deep Aquifer Monitoring (Douglas)	\$2,437.47
	\$26,694.00	Continuation of Deep Aquifer Monitoring (Fiedler)	\$8,141.48
	\$18,404.06	Shallow Aquifer Monitoring Cont. (Hernandez)	\$16,480.26
	\$1,067.05	Shallow Aquifer Drought Level Monitoring (Nimmer)	
	\$30,000.00	Commitment to Complete IDWR Monitoring Wells	\$8,146.01
		General Research Expenses	\$2,193.62
\$103,962.90	Research Commitments/Expenses Subtotal	\$53,777.81	

Total		
\$178,301.58	Total Commitments / Expenses	\$120,207.99

* includes admin expenses through June 30, 2007

** includes project agreements through project term

- (note: does not include approved continuation Shallow Aquifer Monitoring Project)