

Ad Hoc Assessment Group
Meeting Notes
February 21, 2008

Present: Diane Armpriest, Rula Awwad-Rafferty, Jane Baillargeon, Dick Battaglia, Alton Campbell, Jeanne Christiansen, John Foltz, Grace Goc Karp, Mark Nielsen, Diane Prorak, Debbie Storrs, Dana Stover, Barbara Zuck

1. Each member provided an up-date on the assessment process in their college or unit. In most colleges, the assessment process is being managed at the department level. Some units have engaged in interview processes with students as part of the 2007-2008 data gathering. Examples of rubrics and student interview processes will be shared and posted on the assessment web site as references and potential tools for other units.
2. Jeanne asked for input on the brown bag session held in January. The session was general and covered a variety of topics.

The next Assessment Brown Bag Lunch is scheduled for Thursday, February 28, 2008, 12:00-1:30 pm, Commons Panorama Room. The focus of the session is "How do I know if I'm doing assessment right?" Participants will review their assessment plans using a rubric developed by University of Idaho faculty for just that purpose. They should bring their assessment plan with them; the rubric will be provided.

3. Jeanne opened discussion on the assessment web. Two examples have been received and will be posted as references for programs. Other examples of programs that have used data to begin closing the loop are welcome.

The template was discussed with the following recommendations:

- Keep structural simplicity
- Need a place to summarize results – add sixth column
- Provide clear directions

Timeline information was discussed again. Consider a column by column approach to deadlines for clarity and task development rather than an annual cycle approach. This is needed as soon as possible.