

## Application form for accommodation, Odense for exchange and guest students

(Please write in capital letters)

Given name: \_\_\_\_\_

Family name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Email address: \_\_\_\_\_ Tel: \_\_\_\_\_

Home University: \_\_\_\_\_

Nationality: \_\_\_\_\_ Gender:  Male  Female

Date of birth \_\_\_\_\_

Area of study at \_\_\_\_\_  
the University of Southern Denmark

If you come in the middle of the semester (e.g. laboratory work), you need to state from which date you wish accommodation: \_\_\_\_\_. Accommodation is available from the 15<sup>th</sup> or 1<sup>st</sup> in a month.

More information on accommodation at: [www.sdu.dk/international-office](http://www.sdu.dk/international-office)

*Please be aware that:*

The University of Southern Denmark, Odense guarantees accommodation for exchange students in student halls of residence or through private landlords. The guarantee only applies to applicants who apply with a complete application form and accommodation form within the deadline i.e. May 1/November 1.

- You will only get one accommodation offer.
- You are placed in off campus student halls or in private accommodation. The rent per month is between DKK 1900 and DKK 2500. On arrival you have to pay a deposit equivalent of 2-3 months' rent. The room is furnished for a monthly fee of DKK 150-200. Some rooms include room AND board. These cost DKK 3200 per month and no deposit or furniture fee is charged.
- You are likely to share kitchen and/or bathroom with a person of the opposite sex.
- If you come to Odense for the autumn semester starting September 1<sup>st</sup>, you will have **to accept and pay for** accommodation from August 1<sup>st</sup>.
- If you come to Odense for the spring semester starting February 1<sup>st</sup>, you should expect to have **to accept and pay for** accommodation as early as of January 1<sup>st</sup> and as late as February 1<sup>st</sup>.
- Students who are not coming to follow courses, but are doing an internship or laboratory work and therefore arrive outside the normal semester dates will not have to pay from either August 1<sup>st</sup> or January 1<sup>st</sup>.



UNIVERSITY OF SOUTHERN DENMARK

- You will be responsible for paying rent for the room assigned to you until the termination of the tenancy agreement. Be aware that you have to pay rent two weeks after you move out of your room.
- A room will not be reserved for you until this form has been returned to the International Office along with a complete application form.
- If you have to withdraw your application for accommodation, you must inform the International Office at the University of Southern Denmark, Odense, as early as possible, and at least one month before the rental period starts. If you fail to do so, you will be charged three months' rent.

Request that *may* be fulfilled:

If possible, I would like to live with one of my fellow students from my home institution:

Name: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_ YES, I accept the stated terms and in case I have an outstanding balance in connection with my accommodation, I give the University of Southern Denmark my permission to contact my home university about this matter (if you do not accept this, the International Office will **not** find you an accommodation).

\_\_\_\_\_ NO, I do not accept the stated terms and will not apply for accommodation through the International Office. I will find accommodation on my own.

Please send this form to:

University of Southern Denmark  
The International Office  
Campusvej 55  
DK – 5230 Odense M  
Fax: +45 6615 7500

Deadlines: Autumn semester – May 1<sup>st</sup>  
Spring semester – November 1<sup>st</sup>

Applicants sending in forms after these dates  
are not guaranteed accommodation!

If your exchange stay starts in the middle of the semester (e.g. you come to do laboratory work), the International Office must have received your application form for accommodation no later than two months before your exchange stay starts for you to be guaranteed an accommodation.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

(Only to be signed by the student in question)

Note that an application form for accommodation always must be accompanied by a complete application form to become an exchange student at the University of Southern Denmark. If we have not received a complete application form to become an exchange student, we cannot find you accommodation.

## YOUR COPY OF TERMS

For you to keep

*Please be aware that:*

The University of Southern Denmark, Odense guarantees accommodation for exchange students in student halls of residence or through private landlords. The guarantee only applies to applicants who apply with a complete application form and accommodation form within the deadline i.e. May 1/November 1.

- You will only get one accommodation offer.
- You are placed in off campus student halls or in private accommodation. The rent per month is between DKK 1900 and DKK 2500. On arrival you have to pay a deposit equivalent of 2-3 months' rent. The room is furnished for a monthly fee of DKK 150-200. Some rooms include room AND board. These cost DKK 3200 per month and no deposit or furniture fee is charged.
- You are likely to share kitchen and/or bathroom with a person of the opposite sex.
- If you come to Odense for the autumn semester starting September 1<sup>st</sup>, you will have to **accept and pay for** accommodation from August 1<sup>st</sup>.
- If you come to Odense for the spring semester starting February 1<sup>st</sup>, you should expect to have to **accept and pay for** accommodation as early as of January 1<sup>st</sup> and as late as February 1<sup>st</sup>.
- Students who are not coming to follow courses, but are doing an internship or laboratory work and therefore arrive outside the normal semester dates will not have to pay from either August 1<sup>st</sup> or January 1<sup>st</sup>.
- You will be responsible for paying rent for the room assigned to you until the termination of the tenancy agreement. Be aware that you have to pay rent two weeks after you move out of your room.
- A room will not be reserved for you until this form has been returned to the International Office along with a complete application form.
- If you have to withdraw your application for accommodation, you must inform the International Office at the University of Southern Denmark, Odense, as early as possible, and at least one month before the rental period starts. If you fail to do so, you will be charged three months' rent.
-