

International Students Application to Study

Who should use this form?

International applicants applying for pre-degree, undergraduate or postgraduate programmes at Lincoln University

How to complete this form

- Please write in black or blue ink using BLOCK LETTERS
- Include one complete set of supporting documents with this application.
- All documents must be certified as true copies of the originals
- Ensure that you complete the checklist and sign the declaration at the back of this form.
- If you are currently studying please forward your final results as soon as they are available.

Checklist

Your application cannot be processed until all questions are answered and all supporting documentation is attached

Note: ALL photocopies must be verified as true copies of the originals by an examining authority, registrar of your school, lawyer or notary public.

Academic documents in a language other than English must be accompanied by a translation from a reputable translation service.

Undergraduate Applications

- One certified photocopy of each academic certificate relevant to your application
- Evidence of English language ability (if English is not your first language)
- Certified copies of your birth certificate or passport details

Postgraduate Applications

- A Curriculum Vitae
- Certified copies of all academic transcripts, awards of degrees and other qualifications
- A brief statement of your research interest ($\frac{1}{2}$ -1 page) – Masters and PhD students (excluding MEP)
- Copy of your thesis or dissertation abstract to show your prior research experience – Compulsory to all PhD applicants, optional for other courses)
- Two written referee reports – At least one relating to your academic abilities. If you have had research experience one should be a previous supervisor
- Evidence of English language ability (if English is not your first language)
- Certified copies of your birth certificate or passport details



Return address

Once you have completed the form please send it to:

International Admissions

Student Services

PO Box 94

Lincoln University

Lincoln 7647

Canterbury

New Zealand

Enquiries:

Telephone: 0064 3 325 3826

Facsimile: 0064 3 325 3879

Email: international@lincoln.ac.nz

Dates for Submission

Undergraduate

Lincoln University should receive **complete** applications for undergraduate programmes at least **8 weeks** before the start of the semester in which you wish to commence your study.

Postgraduate

Lincoln University should receive **complete** applications for postgraduate programmes at least **3 months** before the start of the semester in which you wish to commence your study. Applications for PhD study will be accepted at any time but applicants should allow three months before the proposed starting date.

Late applications may be considered but there is no guarantee that registration and immigration formalities can be completed before the next intake.

What encouraged you to enquire about Lincoln?

- Agent
- Lincoln University website
- Career Expo
- Overseas Education fair
- A past/current Lincoln Student
- Radio
- Newspaper
- Magazine/publication _____ (please specify)
- English Language School/PTE _____ (please specify)
- School _____ (please specify)
- Other _____ (please specify)

PART A – Personal details

If you have previously enrolled at or applied to Lincoln University please state your student/application number:

To be completed by all applicants

Title: Mr Miss Ms Mrs Other Agent Reference Number (if applicable):

Legal Family Name: Permanent Address in Home Country:

Given Name/s:

Date of Birth: / / Female Male
Day Month Year

Country of Birth (as stated on passport)

Country of Citizenship:

Address for Correspondence:

Country: Telephone:

Country Code Area Code Phone Number

Facsimile:

Country Code Area Code Facsimile Number

Facsimile:

Country Code Area Code Facsimile Number

Email address: Is English your first language? yes no

PART B – Academic Qualifications

To be completed by all applicants

Please list all completed and/or current study including:

1. Official certified copies of all transcripts.
2. An official explanation of the grading system.
3. If the documents are not in English they must be accompanied by an official certified translation.

Please complete the table below with your most recent or current qualification listed first.

Name of Qualification	Name of Institution	Country of Institution	Course Length (no. of years or months)	Date of completion (dd/mm/yy)
Current study (e.g. Tertiary, Secondary, Foundation)				
Date of completion	Qualification	Length of study	School/University	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Previous studies (e.g. Tertiary, Secondary, Foundation)				
Year Attained	Qualification	Length of study	School/University	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Please provide details and documentation of your final secondary school certificate and the results of the preceding year.

PART C – English Language Requirements

Currently you will satisfy the English language requirements if one of the following conditions have been met:

- English is your first language; or
- hold a NZ University entrance qualification which includes evidence of competence in English; or
- your entrance qualification is from a country where the main language is English, instruction was in English and includes evidence of competence in English; or
- you can provide evidence that you have gained a satisfactory result in one of the standard English language tests approved by the University's Academic Board (pg 32).

	IELTS (Academic)	TOEFL	LU EAP
PhD Masters Postgraduate and Graduate Diploma/Certificate	6.5 Minimum score for any individual component (greater than or equal to) 6.0	100 ibt 600 paper 250 computer Essay rating (TWE) 5	70%
Undergraduate Degree, Diploma and Certificate (greater than or equal to) 5.5	6.0 Minimum score for any individual component	79 ibt 550 paper 213 computer Essay rating (TWE) 4.5	65%
Certificate in Foundation Studies	5.5 Minimum score for any individual component (greater than or equal to) 5.0	61 ibt 500 paper 173 computer Essay rating (TWE) 4.0	60% CPE C

PART D – Course Preferences

Name of Academic course you are applying for:

- Undergraduate
 Study Abroad
 Pre-Degree
 Postgraduate
 Exchange
 Research

- Please note that not all courses are available for semester two (July) commencement. See www.lincoln.ac.nz for more information.

Are you applying for the English Language course? Yes No

Year/semester you are applying for? Semester 1, 2007 (February)
 Semester 2, 2007 (July)
 Summer School 2007
 Semester 1, 2008 (February)
 Semester 2, 2008 (July)
 Summer School 2008

Are you seeking advanced standing for courses or subjects already undertaken? Yes No

If yes please attach:

1. Full documentation of studies completed;
2. Details of the grading system;
3. An indication of the subjects you are enrolled in but have not yet completed;
4. the subject content for each subject.

International Admissions may request further information before making a decision regarding credit.

Declaration

- I declare that to the best of my knowledge the information supplied above is correct and complete. I acknowledge that the provision of incomplete, misleading or fraudulent information may lead to the review of any decision made in respect of this application.
- I declare that the application may be used for purposes relating to my enrolment as a student by members of the academic and administrative staff of Lincoln University or of any other tertiary institution in New Zealand or Australia to which I may subsequently transfer.
- I declare that the application may also be used for purposes external to the university when it is in statistical form or when it is not to my disadvantage, and also where disclosure is required to comply with the provisions of the Privacy Act 1993 (New Zealand only).
- I declare that I have the right to see and correct if necessary the information I have provided.
- I declare that if this application is submitted through an agent of the University the outcome of the application will be communicated to the agent unless I state otherwise.
- I declare that my enrolment cannot proceed without my consent to the foregoing conditions.

Applicant's Signature:

Date:

 (day/month/year)