

GENERAL POLICY REPORT #26
June 4, 2004

The items listed below have been approved by Faculty Council and are now considered to have the necessary General Faculty following the publication of General Policy Report #26 to the general faculty on June 4, 2004. The items listed below will be considered to have the necessary faculty approval unless a petition requesting further consideration of this item is signed by five faculty members and submitted to the chair of the Faculty Council within 14 calendar days after the June 4, 2004, date of circulation. If no petition is received within 14 days, the report will be submitted to the president for approval and transmittal to the regents, if regents' action is required. If a petition is received, the report will be referred to the Faculty Council. On items referred to it, the council may: (1) affirm the action and report it to a meeting of the university faculty, (2) amend the action and report it to a meeting of the university faculty, or (3) rescind the action.

The following items are presented in the policy report that begins on the next page:

1. **FC-04-039** **FSH 1640.40. Facilities Scheduling Committee**
2. **FC-04-048** **FSH 5400. One Year Temporary Extension**
3. **FC-04-049** **FSH 1640.58. Juntura Committee Structure Change**

1640.40 FACILITIES SCHEDULING POLICY COMMITTEE

A. FUNCTION. [See also [6860](#)] [ed. 4/04]

- A-1. To advise the president or the president's designee on the use of UI facilities.
- A-2. To develop and implement policies and procedures to ensure the impartial and principled use of campus facilities.
- A-3. To ensure the effective resolution of conflicts.
- A-4. To manage the impact of large events, programs, and multiple events on the daily university operations.
- A-5. To disseminate information to the campus and community concerning facility and service availability, and scheduled campus events and programs.
- A-6. To maintain proper records.
- A-7. See Section [6860](#) for policies and procedures related to committee functions.

B. STRUCTURE.

1. Associate Vice Provost for Enrollment Management, or designee
2. Director of the Idaho Commons/Student Union, or designee
3. Director of Auxiliary Services, or designee
4. Director of Dual Enrollment, Intersession, and Summer Programs, or designee
5. Assistant Vice President for Facilities, or designee
6. Chair-Department of Health, Physical Education, Recreation and Dance Director, or designee
7. Faculty representative appointed by the Faculty Council
8. Faculty representative appointed by the Faculty Council
9. Registrar, or designee
10. Risk Management Officer, or designee
11. Dean of Students, or designee
12. ASUI representative
13. Athletics Director, or designee

[The Chair will be elected by the group for each academic year and will vote only in the case of a tie.]

Facilities Scheduling operations subcommittee [Reports to the Facilities Scheduling policy committee]

A. FUNCTION. [ed. 4/04]

- A-1. To advise the Facilities Scheduling Committee on the use of UI facilities.
- A-2. To identify space scheduling issues and conflicts and make recommendations to the Facilities Scheduling Committee for resolution
- A-3. To monitor effective use of space and make recommendations for improvements to the Facilities Scheduling Committee
- A-4. To monitor customer satisfaction and make recommendations for improvements to the Facilities Scheduling Committee
- A-5. To analyze and monitor technology needs and make recommendations to the Facilities Scheduling Committee for proper maintenance, support, and upgrade of systems used to schedule space and store related data
- A-6. To maintain proper records.

B. STRUCTURE.

1. Registrar, Chair
2. Assistant Registrar
3. Coordinator, Scheduling/Budget, Registrar's Office
4. Director of Operations, Student Recreation Center
5. Facilities Coordinator, Idaho Commons/Student Union Building
6. Administrative Assistant II, Department of HPERD
7. Management Assistant, Conferences and Events
8. Administrative Assistant II, Intersession, Summer Session, and Dual Enrollment,
9. University Events Coordinator, Kibbie Dome

[The chair will vote only in the case of a tie.]

FC-04-048: FSH 5400. Patent and Copyright Agreement for University of Idaho Employees. One Year Temporary Extension. Excerpts from Meeting #22, May 4, 2004, of the 2003-2004 Faculty Council Meeting follows: Gene Merrell, Assistant Vice President for Research, said that the current language in FSH 5400 regarding intellectual property, was of a temporary nature and set to expire. A committee was to have looked at this temporary language during the past year but other pressing matters prevented this item coming forward for discussion. Merrell asked the Council for approval of another one-year temporary extension of the current language until more definitive language can be developed. It was noted that the current language has not been subject to any problems. The Council gave unanimous approval to a motion to approve the one-year extension.

FC-04-049 FSH 1640.58. Juntura Committee Structure Change

B. STRUCTURE. Five faculty or staff members (one of whom serves as chair), four students (at least three of whom are under-represented and/or under-served students), one staff representative from the Office of Multicultural Affairs, one representative from Student Support Services, the Director of Multicultural Affairs (w/out vote), Director of the Women's Center (without vote) and the Human Rights Compliance Officer (w/out vote). [rev. 9/02, 4/04]