

GENERAL POLICY REPORT #21

Published October 25, 2002

MEMBERS OF THE UNIVERSITY OF IDAHO FACULTY

The item listed below have been approved by Faculty Council and will be considered to have the necessary faculty approval unless a petition requesting further consideration of this item is signed by five faculty members and submitted to the chair of the Faculty Council within 14 calendar days after the date of circulation – November 8, 2002. Petitions should be addressed to the Faculty Council and addressed to the Office of the Faculty Secretary – Campus Zip 1106.

If no petition is received within those 14 days, this report will be submitted to the president for approval and transmittal to the regents, if regents' action is required.

If a petition is received, the report will be referred to the Faculty Council. On items referred to it, the council may: (1) affirm the action and report it to a meeting of the university faculty, (2) amend the action and report it to a meeting of the university faculty, or (3) rescind the action.

This policy report covers the following items:

1. **Corrections to FSH 3140, Performance Expectations for Faculty - Editorial Changes to Already Approved Language**
2. **Proposed Change to FSH 4930, Honorary Degrees, extending the scope of eligibility**
3. **Proposed Changes in the Degree Offerings in Geography by the College of Science, Notice of Intent**
4. **Proposed Changes in the Department of Foreign Languages and Literatures B. A. Degree Offerings, One Degree and Several Options, Notice of Intent**
5. **Proposed Change in a School of Family and Consumer Sciences Degree Option, Notice of Intent**

Information on FSH 3140

Faculty Secretary's Note:

[The version of FSH 3140 printed below was approved by the Faculty Council on April 30, 2002. However, because of a processing and printing error, the May 8, 2002, General Faculty Meeting actually approved an earlier draft of this section rather than the final draft. The intent of the two versions is the same, but the earlier draft had not yet made specific reference to the "value or weight" assignment in B-1 which is directly tied to changes the faculty approved in FSH 3320.

Faculty-Staff Handbook Section 3140

PERFORMANCE EXPECTATIONS FOR FACULTY

PREAMBLE: This section outlines performance expectations of faculty with respect to tenure and promotion. This section was new to the Handbook in July, 1982, and remained unchanged until July 1998 when it was revised to give greater prominence to annual position descriptions as the embodiment, so to speak, of performance expectations for faculty. For further information, contact the Provost's Office (208-885-6448). [rev. 7-98 and 4-02]

A. POLICY. Expectations designated for individual faculty members to achieve tenure or promotion in rank or satisfactory performance evaluation must be compatible with the criteria of the department or other unit concerned. Each faculty member is advised of these expectations in writing [see 3320] by the departmental or unit administrator at the time of appointment.

B. PROCEDURES.

B-1. Each department or unit shall determine the faculty roles and how much value or weight is to be assigned to each of these roles. These determinations shall be documented in the department's or unit's by-laws. Each document shall be reviewed and approved by the college faculty or a committee of the college faculty. [*effective Fall 2003*]

B-2. Except by written agreement between the faculty member and the appropriate administrator, expectations for individual faculty members are in effect for a period of one year.

B-3. Any change in duties or responsibilities that represents a significant departure from the position description is permitted only with the written consent of the faculty member and administrator involved. A revised position description should be filed in this event.

B-4. Expectations must not be greater than those that can be reasonably supported in the department or unit by providing sufficient time and resources.

B-5. Expectations are specified in the current faculty position description and are the basis for the annual performance evaluation.

FSH 4930
HONORARY DEGREES

PREAMBLE: This section outlines UI's policy and procedures with regard to the granting of honorary degrees. Original to the 1979 Handbook, subsection A-1 was revised in February of 1991 for clarification purposes. The procedures were amplified and clarified a bit in a revision of January 1996. [A more substantial change was made in 2002](#). For more information, contact the Faculty Secretary's Office (208-885-6151) or the Provost's Office (208-885-6448). (see also 4910 A].

HONORARY DEGREES.

A-1. General Criteria. UI awards degrees honoris causa (i.e., for the purpose of honoring) to honor outstanding persons. Honorary degrees may be awarded to a person deserving of honor by virtue of scholarly distinction or, noteworthy public service [resulting in](#), ~~or~~ significant contributions to the [University of Idaho, the State of Idaho, the Nation or the world](#). In the selection of candidates for honorary degrees, [although](#) preference ~~is~~ [may be](#) given to those who are Idaho residents or UI graduates, [the university is pleased to honor persons who have made significant contributions to national and international scholarship or public service that advance the principles of academic excellence and public education upon which the University of Idaho was founded.](#)

A-2. Restriction. No person who is employed by UI, is a member of the affiliate or adjunct faculties, is a member of the Board of Regents or of the board's staff or is an incumbent elected governmental official, ~~or is employed by a governmental organization with which UI regularly does business~~ may be granted an honorary degree until after he or she has ceased to hold that position.

A-3. Nomination Procedures.

- a. All aspects of the nomination process are confidential.
- b. Nominations may be submitted by any person or organization. However, each nomination must be endorsed by the [Dean of an](#) appropriate college or [Chair or Head of an](#) academic department.
- c. Each nomination must be accompanied by a biographical sketch of the candidate, a summary of the accomplishments or deeds for which the nominee would be honored, and supporting documents.

A-4. Schedule.

- a. Each year announcements inviting nomination of candidates for honorary degrees are published in the issues of the Idaho Register which are published nearest [February 15 and September 15](#) ~~October 1 and November 1~~.
- b. The deadline for receipt of the nominations by the Honorary Degrees Committee [see 1640.52] ~~is~~ [are April 15 and November 15](#) ~~December 1~~.
- c. The Honorary Degrees Committee makes its recommendations to the President before ~~January~~ [+ May 15 and December 15](#).

A-5. Disposition of Nomination Packets.

- a. The Honorary Degrees Committee shall return a nomination packet to the nominator,
 - (1) If the packet is incomplete or
 - (2) If the nomination is not forwarded to the president.
- b. The president shall return nomination packets to the nominator if the person nominated is not chosen to receive an honorary degree.

- c. Nomination packets of persons selected to receive honorary degrees become part of the official record of the university to be preserved in the ~~University Archives~~ [Alumni Office](#).

A-6. Conferring of Honorary Degrees.

- a. Scheduling of conferring of an honorary degree depends on the convenience of the university and of the person being honored. The president has complete discretion in scheduling.
- b. Typically, an honorary degree is conferred at the spring [or fall](#) commencement in the school year the candidate was nominated or at the spring [or fall](#) commencement following that.
- ~~e. Ideally, no more than two honorary degrees are conferred at any particular commencement.~~

COLLEGE OF SCIENCE
Proposed Catalog Changes
August 26, 2002

Memorandum

To: University Curriculum Committee
From: Harley Johansen, Head, Department of Geography
Re: Geography degrees in College of Letters and Science
Date: September 17, 2002



To avoid further confusion on the issue of our request to discontinue the Geography (B.A. or B.S.) in College of Letters and Science, I offer the following background history

In December of 2000, we started the request to make this change in the College of Mines and Earth Resources (see attached memo of 12/6/00). This was passed in COMER and a similar action was to take place in L&S college, but it was not done. Now the two colleges are gone and we are in the College of Science. **We continue to offer our B.S. degrees in geography (B.S. Geog.) and cartography (B.S. Cart.) that were always within COMER and that we will continue to offer in the College of Science.**

The current request is therefore to complete an action that was left undone at the time of the realignments of colleges at UI, and that is justified in my memo of 12/6/2000.

Approved
Earl [Signature]
9/17/2002

Approved by CLASS Curriculum Committee
9/26/02

Joe Keller
10.2.02

RECEIVED
OCT - 3 2002
REGISTRAR OFFICE
UNIVERSITY OF ILLINOIS

Memorandum

To: Earl Benneft, Dean COMER
From: Harley Johansen, Head, Department of Geography
Re: Consolidation of Geography degrees at UT
Date: December 6, 2000

Geography is listed as a degree program for the BA and BS in the College of Letters and Science. This situation pre-dates the geography department, which was formed in 1970. At any time, there have been very few (usually less than five) students in these L&S degree programs, and we have not been concerned about the issue. The L&S degrees differ from our COMER BS degrees in both course requirements and in employment objectives. We have advised most students to take the COMER programs because they were designed to meet the students' needs as we see them for both advanced study and employment opportunities in our field. A major difference between the two is the sequence of statistics courses (251 and 401) required in COMER, but not in the L&S programs.

The university's move to RCM will attribute more importance to college affiliation of degree programs. For management purposes, we will no longer support the L&S program as it stands. We are obligated to honor the requirements of the few students currently enrolled in the L&S geography degree programs, and we recognize that some students prefer a less quantitative approach to geography. We therefore propose the following:

- We will discontinue the offering of the L&S degrees immediately and not admit any more students to these programs.
- We will accommodate the currently enrolled students according to the L&S requirements as stated in their catalog of entry, until they either graduate or change curricula.
- We will modify our BS Geography curriculum to remove the Stat. 401 requirement in the General Option.

If there are any unseen consequences of this change, please let me know and we can discuss them.

IDAHO STATE BOARD OF EDUCATION
ACADEMIC
NOTIFICATION OF INTENT
to Initiate a
NEW, EXPANDED, COOPERATIVE, or OFF-CAMPUS
INSTRUCTIONAL PROGRAM or ADMINISTRATIVE/RESEARCH UNIT

OSBOE/Information

- Modification of Existing Program
- Addition/Change Program Components
- Administrative/Research Units
- Off-Campus
- Discontinuance

In Preparation for Full Proposal

- New Program

University of Idaho

Institution Submitting Proposal

College of Science

Name of College, School or Division

Department of Geography

Name of Department or Area

Activity will lead to:

Certificate

Doctorate

Addition/Expansion

Associate

Program Component (major/minor/option/emphasis)

Discontinuance/consolidation

Bachelors

Off-Campus Activity/Resident Center

Contract Program

Masters

Administrative/Research Unit

Other; specify

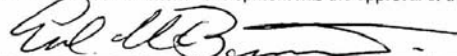
Geography (B.A. or B.S.)

Academic Program Title

Summer 2003

Proposed Starting Date

This Notification of Intent development has the approval of the appropriate institutional personnel:


College Dean

6/24/2002
Date

Chief Academic Officer

Date


Chief Fiscal Officer

7/15/02
Date


President

7/20/02
Date

2002

G. Program Approval and Discontinuance.

- 1. Briefly describe the nature of the request e.g., is this a new program (degree, program, or certificate) or program component (e.g., new, discontinued, modified, addition to an existing program or option).**

The purpose of this request is to restructure existing B.A. degree programs in Classical Studies, French, German, Latin, and Spanish as options under the existing B.A. Foreign Languages degree. The current majors in the five areas above would continue to be offered but would no longer be offered as separate degrees; they would instead become individual language options under the “umbrella” degree in Foreign Languages.

- 2. Briefly describe how the institution will ensure the quality of the program (e.g., accreditation, professional societies, licensing boards, etc.).**

The quality of the existing degree programs is not affected by the restructuring. Students will have access to the same menu of course offerings as is presently available. The restructuring under a single degree will, however, allow for greater intra-departmental cooperation between the several language sections and their faculties. The department proposes to create a departmental core of courses from existing offerings in the FLEN subject listing (i.e., courses on various foreign literatures, cultures, and film offered in English) that will bring together students from all departmental majors. While only loosely defined at present (8-9 credits in FLEN courses), the department plans to use three of these credits to create a departmental capstone course for all FL majors.

- 3. Duplication--Is this request unique to the system? If not, briefly describe the rationale for the duplication.**

The Foreign Languages B.A. (with options) is the only such program in the state.

- 4. Succinct statement of need for program or program modification. Include student and state need, demand, and employment potential.**

The proposed restructuring better reflects the interconnectedness of our present multiple degrees and allows the department to better and more efficiently serve its students. The offering of options under one common foreign language degree--with a common core requirement over and above the specific language major--will better prepare our majors to participate effectively in an ever more interdependent and diverse global community.

- 5. Describe how this request is consistent with the State Board of Education's policy or role and mission of the institution. (i.e., centrality).**

Foreign Languages is one of the primary emphasis areas as defined in the State Board's Role and Mission Statement for the University of Idaho (2002 UI General Catalog, page 5). While foreign languages are taught and degrees are offered on other campuses in the state, the Department of Foreign Languages and Literatures at UI continues to be the largest degree-granting FL program in the State of Idaho. The proposal will serve to enhance the program further, thus better serving those students who seek a liberal arts education that includes a focus on one or more foreign languages.

- 6. Resources--Faculty/Staff/Space Needs/Capital Outlay. (Use additional sheets if necessary.):**

As noted above, the restructuring does not affect the department's current course offerings. Neither will it require additional staffing or other support, since the departmental core of courses will be drawn from existing FLEN course offerings.

- 7. Estimated Fiscal Impact:**

None

**IDAHO STATE BOARD OF EDUCATION
ACADEMIC
NOTIFICATION OF INTENT
to Initiate a
NEW, EXPANDED, COOPERATIVE, or OFF-CAMPUS
INSTRUCTIONAL PROGRAM or ADMINISTRATIVE/RESEARCH UNIT**

- OSBOE/Information
- Modification of Existing Program

- In Preparation for Full Proposal
- New Program

**University of Idaho
Institution Submitting Proposal**

**College of Agricultural and Life Sciences
Name of College, School or Division**

**School of Family and Consumer Sciences
Name of Department or Area**

Activity will lead to:

- | | | |
|--|--|---|
| <input type="checkbox"/> Certificate | <input type="checkbox"/> Doctorate | <input type="checkbox"/> Addition/Expansion |
| <input type="checkbox"/> Associate
Discontinuance/consolidation | <input checked="" type="checkbox"/> Program Component (option) | <input type="checkbox"/> |
| <input type="checkbox"/> Bachelors | <input type="checkbox"/> Off-Campus Activity/Resident Center | <input type="checkbox"/> Contract Program |
| <input type="checkbox"/> Masters | <input type="checkbox"/> Administrative/Research Unit | <input checked="" type="checkbox"/> Other; specify: |

Name and curriculum modification of Consumer Affairs option in the Child, Family and Consumer Studies Major

Family Life Option
(Academic Program Title)

Fall 2003
(Proposed Starting Date)

This Notification of Intent development has the approval of the appropriate institutional personnel:

_____	_____
College Dean	Date
_____	_____
Chief Academic Officer	Date
_____	_____
Chief Fiscal Officer	Date
_____	_____
President	Date

Program/Component Title:

Family Life Option within the Child, Family, and Consumer Studies Major

Program/Component Duration:

On-going

Program/Component Description (be brief):

The Family Life Option provides a general preparation in family science, including 12 credits of Child Development courses, 9 credits of Family Relations courses, 10 credits of Consumer courses, 6 credits of Clothing and Textiles courses, 3 credits of Foods and Nutrition courses, and 4 credits of FCS Education courses. Students may elect to pursue course preparation for Accredited Financial Counselor or Certified Family Life Educator. Career options include jobs in business firms, government agencies, and nonprofit organizations.

Succinct statement of need for program or program modification. Include student need, demand and employment potential. (Use additional sheets if necessary.):

Both an External Review team and the UI Efficiency and Viability Study recommended that, because of low enrollment in the Consumer Affairs Option, the emphasis of this option should be broadened to provide students more flexibility in preparing for careers.

Similar Programs (in-state, regional, etc.):

No comparable programs in Idaho.

Faculty/Staff/Space Needs/Capital Outlay. (Use additional sheets if necessary.):

There will be no need for additional faculty, staff, space, or capital outlay.

Estimated Fiscal Impact:

None

B. FAMILY LIFE OPTION

The Family Life Option provides a general preparation in family science. Students may select to pursue course preparation for Accredited Financial Counselor or Certified Family Life Educator. Career options include jobs in business firms, government agencies, and nonprofit organizations. Students could also declare a minor in Aging. See Advisor for specific coursework to pursue these options.

Child Development Courses [12 credits]

FCS 105 Individual and Family Development, 3 credits
FCS 234 Infancy and Early Childhood, 3 credits
FCS 334 Middle Childhood-Adolescence, 3 credits
FCS 340 Parent-Child Relationships in Family & Community. 3 credits or
FCS 440 Contemporary Family Relationships, 3 credits

Family Relations Courses [9 credits]

FCS 240 Intimate Relationships, 3 credits
FCS 445 Work and Family Issues, 3 credits
FCS 434 Adulthood and Aging Within the Context of Family, 3 credits

Consumer Courses [10 credits]

FCS 346 Personal and Family Finance and Management, 4 credits
FCS 428 Housing America's Families, 3 credits
FCS 448 Consumer Economic Issues, 3 Credits

Clothing and Textiles Courses [6 credits]

FCS 123 Textiles, 3 credits
FCS 223 Evaluation of Apparel and Textiles, 3 credits

Foods and Nutrition Courses [3 credits]

FCS 205 Concepts in Human Nutrition, 3 credits

FCS Education Courses [4 credits]

FCS 251 Survey of FCS Professions, 1 credit [web course]
FCS 451 Professional Development, 3 credits