

**ANNUAL PERFORMANCE EVALUATION (FSH 3320)**  
**FORM 1: EVALUATION OF TEACHING-RESEARCH PERSONNEL**  
 (Confidential)

Name: \_\_\_\_\_  
 Department: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Evaluator: \_\_\_\_\_

Assigned Responsibilities	Position Description Percentage	Numeric Score *	Weighting (optional)	COMMENTS (Use back if necessary)
<b>TEACHING/PEDAGOGY**</b>				
<b>SCHOLARSHIP IN</b>				
Teaching and learning ** (1565 A-3-a)				
Artistic creativity (1565 A-3-b)				
Discovery (1565 A-3-c)				
Application/integration (1565 A-3-d)				
<b>ADVISING</b>				
<b>ON-CAMPUS SERVICE</b>				
<b>EXTRAMURAL SERVICE</b>				
<b>EXTENSION/OUTREACH</b>				
<b>ADMINISTRATION</b>				
<b>OTHER</b>				

\*\* Design and first-time preparation of new or substantially different courses, development of new/innovative teaching techniques or materials, and similar activities are normally evaluated as scholarship in teaching and learning. (1565 A-3-a)

**\*Scoring Key**  
 5 = Exceptional performance  
 4 = Above expectations  
 3 = Meets expectations  
 2 = Below expectations  
 1 = Unacceptable performance

**Overall Evaluation Score**  
 Should reflect a weighting—not necessarily a mathematical average—of the numerical scores by the appropriate position description percentages.

**Individual's  
Department  
Overall**

**Individual's  
College  
Overall**

**Department  
Average**

**NARRATIVE EVALUATION (complete on back and use extra pages if necessary)**

**NARRATIVE EVALUATION:**

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Evaluator Signature

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Faculty Signature

Agree

Disagree