

MEMORANDUM

Date: April 24, 2007

To: Faculty Council

From: Jan Boll, Chair SLE Committee



Subject: End of Year Report

The Sabbatical Leave Evaluation Committee met Wednesday, November 8, 2006 to discuss and rank the second set of proposals for AY 2007-2008 sabbatical leave. Committee members evaluated the proposals using the form and criteria found in the UI Faculty-Staff Handbook, Chapter 3 Section 3720. Twenty-three proposals were submitted and all 23 were judged worthy of approval.

The Sabbatical Leave Evaluation Committee met Monday, April 9, 2007 to discuss and rank the first set of proposals for AY 2008-2009. The committee unanimously considered all proposals to contain topics worthy of sabbatical leave. Two proposals were limited in describing details of the activities and contributions to UI.

Two issues for consideration of future evaluation:

- 1.) The Committee on Committees met with the SLEC chair to clarify the purpose of the SLEC in response to the concern brought up last year that sabbatical leaves are solely funded by departments and not supported by the University. In addition to the need to rank proposals in case too many come forward, the CoC indicated that University oversight was needed to assure quality. SLEC members this year performed with that purpose in mind and provided the Provost with rankings based on form 3720. Communication with the Provost suggests that letters from Department Heads/Chairs and Deans must more explicitly articulate how the duties (e.g., teaching, administration) of the faculty member will be covered during the sabbatical leave period.
- 2.) The SLEC should receive from with the Provost Office an updated list showing faculty who took sabbatical leaves in previous years, and whether they submitted a sabbatical leave report. SLEC members may want to discuss if sabbatical leave reports should be compared to the original proposal to evaluate success of the previous leave, or to request that the proposal include a brief statement to that effect.