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**OFFICE OF THE FACULTY SECRETARY  
MEMORANDUM**

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**TO:** FACULTY COUNCIL  
**FROM:** PETER HAGGART  
**SUBJECT:** YEAR-END REPORT FOR THE 2000-2001 ACADEMIC YEAR  
**DATE:** 08/17/2001

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Following is the seventh annual report that shows the “accomplishments” of the Faculty Council during the previous academic year.

The council met 28 times during the 2000-2001 academic year. When assessing the council’s “productivity,” we should keep in mind that a good deal of the council’s business consists of being a conduit for information between the administration, council committees, faculty, staff, and students, as well as being a sounding board for ideas.

**I. The Faculty Council Acted on Agenda Items FC-01-001 through FC-01-027.**

**FC-01-001** Change in name of a major and minor in A&A. Major and minor in Interior Architecture changed to “Interior Design” major and minor.

**FC-01-002** International Teaching Assistant Training. Established a policy for the training and testing of International Teaching Assistants prior to assuming ITA teaching duties.

**FC-01-003** Discontinuance of Two (2) Chemistry Majors. Discontinued the majors in “Technical Literature” (B.S.) and “Technological” (B. Tech.).

**FC-01-004** New Advanced Degree Majors in Materials Science. Established majors in Master of Science (M.S.) and Doctor of Philosophy (Ph.D.) in Materials Science and Engineering.

**FC-01-005** Discontinuance of L&S B.A. degree in Child, Family, Consumer Science. Discontinued a degree program that closely paralleled the B.S.F.C.S. degree in child development and family relations. Only one degree program needed.

**FC-01-006** Name Change for Teacher Education Degree Programs. The name of this division of the College of Education was changed to the "Division of Teaching, Learning and Leadership." This change is also reflected in the names of the degrees offered in the program.

**FC-01-007** New Core Courses EnvS 101-102/Phys 103-104. The addition of "Introduction to Environmental Science and Field Activities" (4cr) and "General Astronomy and Lab" (4cr) to the list of approved natural and applied science courses in the U of Idaho core curriculum (Regulation J-3-b).

**FC-01-008** Reinstate Majors in Crop Science & Plant Protection. Majors reinstated and other majors dropped (see FC-01-026).

**FC-01-009** New Major in Athletic Training. Certification boards now require a major in Athletic Training rather than a minor for a student to sit for the national certification examination.

**FC-01-010** Change in Major in Economics (CBE). Changed the name of the major in Economics to a major in "Business Economics." Also added two options under that major: "General Option" and "Financial Economics Option."

**FC-01-011** (A) Change in Name and (B) Change in Advanced Degrees in Education. Changed the name of graduate majors in the College of Education to "Educational Leadership" and "Curriculum and Instruction."

**FC-01-012** Establish Martin School of International Affairs. Established a new school to oversee the existing International Studies degree program.

**FC-01-013** Spring Semester Calendar Revision. Changed the starting day of the week from Monday to Wednesday for the beginning of all spring semesters, starting with the spring semester of the 2002-2003 academic year (January 2003).

**FC-01-014** Revision of *FSH* Section 3520 – Non-Tenure Track Appointments. Revised the *FSH* to include definition and description of non-tenured track positions.

**FC-01-015** Fine Arts Policy Statement (Returned to the Fine Arts Committee). Revision of the policy statement on Fine Arts was returned to the Fine Arts Committee for further work.

**FC-01-016** Voting Rights for Lecturers. The word "consecutive" was removed from the 4 semester teaching requirement for eligibility to vote in university and constituent faculty meetings.

**FC-01-017** Tenure Eligibility and Procedures for Counseling Center Faculty. Counseling Center faculty were formally provided with tenure eligibility and procedures for implementation of tenure review.

**FC-01-018** Approval of the UI/CATIE Degree Program. The partnership agreement with Centro Agronómico Tropical de Investigación Y Enseñanza Y Enseñanza and the University of Idaho was approved.

**FC-01-019** Changes to the Teacher Education Coordinating Committee structure statement and membership.

**FC-01-020** Petition of General Curriculum Report #214. A petition to one part of a general curriculum report was received, resolved, and then returned to the UCC for action.

**FC-01-021** Post-Tenure Review & Development Report. Adopted Changes to FSH Sections 3050 “Position Descriptions” and 3320 “Periodic Performance Evaluations and Salary Determinations for Faculty Members.”

Remainder of the report held for action by the 2001-2002 Faculty Council.

**FC-01-022** New Core Communication Course in Philosophy. Approved the addition of a new course, Philosophy 102 – “Reason and Rhetoric” (2 cr), for inclusion in the list of approved courses in communication for the university core curriculum (Regulation J-3-a).

**FC-01-023** On-Line Evaluation of Instruction. Approved the implementation of an “on-line” course/instructor evaluation system.

**FC-01-024** Leadership Development Certificate. Set requirements for earning a Leadership Development Certificate.

**FC-01-025** Changes in Regulation J-3. Made changes in this regulation with regard to the deadlines for completing the core requirements in Mathematics and English.

**FC-01-026** Drop Major in Plant Science. This major was replaced with majors in Horticulture, Crop Science, and Plant Protection (see FC-01-008).

**FC-01-027** Change in Name of the College of Agriculture. Name of the college changed to the *College of Agricultural and Life Sciences*.

**2000-2001 FACULTY COUNCIL --DISPOSITION OF AGENDA ITEMS**

<b>ITEM # AND TITLE</b>	<b>DATE</b>	<b>COUNCIL ACTION/DATE</b>	<b>PUBLISHED IN POLICY REPORT #</b>	<b>HELD FOR FACULTY MEETING?</b>	<b>DISPOSITION AT FACULTY MEETING</b>	<b>DATE SENT TO PRESIDENT'S OFFICE</b>
<b>FC-01-001 Change in name of major in A&amp;A</b>	<b>9/19/00</b>	<b>Adopted 9/19/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>
<b>FC-01-002 International Teaching Assistant Training</b>	<b>10/17/00</b>	<b>Adopted 10/17/00</b>		<b>YES</b>	<b>Adopted</b>	<b>5/9/2001</b>
<b>FC-01-003 Discontinuance of Two (2) Chemistry Majors</b>	<b>10/24/00</b>	<b>Adopted 10/24/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>
<b>FC-01-004 New Advanced Degree Majors in Materials Science</b>	<b>10/24/00</b>	<b>Adopted 10/24/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>
<b>FC-01-005 Discontinuance of L&amp;S B.A. degree in Child, Family, Consumer Science</b>	<b>11/14/00</b>	<b>Adopted 11/14/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>
<b>FC-01-006 Name Change for Teacher Education</b>	<b>11/28/00</b>	<b>Adopted 11/28/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>
<b>FC-01-007 New Core Courses EnvS 101-102/Phys 103-104</b>	<b>11/28/00</b>	<b>Adopted 11/28/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>
<b>FC-01-008 Reinstate Majors in Crop Science &amp; Plant Protection (see FC-01-026)</b>	<b>11/28/00</b>	<b>Adopted 11/28/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>
<b>FC-01-009 New Major in Athletic Training</b>	<b>11/28/00</b>	<b>Adopted 11/28/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>
<b>FC-01-010 Change in Major in Economics (CBE)</b>	<b>11/28/00</b>	<b>Adopted 11/28/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>
<b>FC-01-011 (A) Change in Name and (B) Change in Advanced Degrees in Education</b>	<b>11/28/00</b>	<b>Adopted 11/28/00</b>	<b>#16 (12/1/00)</b>	<b>NO</b>		<b>12/16/2000</b>

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ITEM # AND TITLE	DATE	COUNCIL ACTION/DATE	PUBLISHED IN POLICY REPORT #	HELD FOR FACULTY MEETING?	DISPOSITION AT FACULTY MEETING	DATE SENT TO PRESIDENT'S OFFICE
FC-01-012 Establish Martin School of International Affairs	12/5/00	Adopted 12/5/00		YES	Adopted	5/9/2001
FC-01-013 Spring Semester Calendar Revision	12/5/00	Tabled until 2/27/01 Adopted 2/27/01		YES	Adopted	5/9/2001
FC-01-014 Revision of FSH Section 3520 – Non-Tenure Track Appointments	12/5/00	Adopted 12/5/00		YES	Adopted	5/9/2001
FC-01-015 Fine Arts Policy Statement	1/23/01	Returned to the Fine Arts Committee				
FC-01-016 Voting Rights for Lecturers	1/30/01	Adopted 1/30/01		YES	Adopted	5/9/2001
FC-01-017 Tenure Eligibility, Procedures for Counseling Center Faculty	1/30/01	Adopted 1/30/01		YES	Adopted	5/9/2001
FC-01-018 UI/CATIE Degree Program	12/5/00	Adopted 12/5/00	#17 (2/2/2001)	NO		2/20/2001
FC-01-019 Changes to Structure of Teacher Education Coordinating Committee	12/12/00	Adopted 12/12/00		YES	Adopted	5/9/2001
FC-01-020 Petition of General Curriculum Report #214	1/30/01	Resolved and Returned to the UCC				
FC-01-021 Post-Tenure Review & Development Report	2/13/01	Sent to FAC 2/20/01 Adopted Changes to FSH Sections 3050 and 3320 on 4/24/01 Remainder Held for 2001-02 Council		YES	Adopted	5/9/2001
FC-01-022 New Core Communication Course in Philosophy	2/27/01	Adopted 2/27/01		YES	Adopted	5/9/2001

<b>FC-01-023</b> <b>On-Line Evaluation of Instruction</b>	<b>3/6/01</b>	<b>Revised Proposal</b> <b>Adopted 3/13/01</b>		<b>YES</b>	<b>Adopted</b>	<b>5/9/2001</b>
<b>ITEM # AND TITLE</b>	<b>DATE</b>	<b>COUNCIL</b> <b>ACTION/DATE</b>	<b>PUBLISHED</b> <b>IN POLICY</b> <b>REPORT #</b>	<b>HELD FOR</b> <b>FACULTY</b> <b>MEETING?</b>	<b>DISPOSITION</b> <b>AT FACULTY</b> <b>MEETING</b>	<b>DATE SENT TO</b> <b>PRESIDENT'S</b> <b>OFFICE</b>
<b>FC-01-024</b> <b>Leadership Development Certificate</b>	<b>4/10/01</b>	<b>Adopted 4/10/01</b>		<b>YES</b>	<b>Adopted</b>	<b>5/9/2001</b>
<b>FC-01-025</b> <b>Changes in Regulation J-3</b>	<b>4/17/01</b>	<b>Adopted 4/17/01</b>		<b>YES</b>	<b>Adopted</b>	<b>5/9/2001</b>
<b>FC-01-026</b> <b>Drop Major in Plant Science (see FC-01-008)</b>	<b>4/24/01</b>	<b>Adopted 4/24/01</b>		<b>YES</b>	<b>Adopted</b>	<b>5/9/2001</b>
<b>FC-01-027</b> <b>Change in Name of the College of Agriculture</b>	<b>4/24/01</b>	<b>Adopted 4/24/01</b>		<b>YES</b>	<b>Adopted</b>	<b>5/9/2001</b>

**II. The Faculty Council Received Reports, Presentations From and Engaged in Discussions Concerning:**

- Received the 1999-2000 year end report from the Faculty Secretary
- Chair Kerry McKeever presented her “charge” to the council and also provided updates on meetings of the higher education faculty council chairs (ICHEF) and meetings of the SBOE/Regents.
- Provost Brian Pitcher updated the council at each meeting on administration and SBOE/Regents matters.
- Councilor Marla Kraut gave regular reports from the Budget Liaison Committee.
- Professor William Voxman provided the council with regular updates on the core curriculum.
- Heard proposals from council members for agenda items.
- Wayland Winstead, Executive Director of Institutional Planning and Budget, gave several presentations on Responsibility Center Management (RCM).
- Sylva Staab, Director of Human Resources, provided the council with information concerning the new long-term care insurance program.

- Councilor Mark Nielsen reported to the council on several occasions on the activities of the Faculty Council Task Force on the Teacher and Course Evaluation Process.
- Raul Sanchez, Special Assistant to the President for Diversity and Human Rights, talked to the council about diversity issues.
- Dennis Lincks, Chair of the Staff Affairs Committee, presented information on the proposed “Employee Benevolent Fund.”
- Professor Tom Trotter, University Ombudsman, updated the council on the progress and plans for the task force looking at a leadership development program at the U of Idaho.
- Dene Thomas, Vice Provost for Academic Affairs, reported to the council on the International Programs Office and the American Language and Culture Program.
- Councilor Marla Kraut and Wayland Winstead reported on the “Differential Mandatory Fee Policy” being proposed to the Regents.
- Discussed on several occasions the U of Idaho’s “step-down” salary policy and related issues with regard to administrators who step-down to faculty positions.
- Bob Hoover, U of Idaho president, reported to the council on the plans for buildings and delivery of instruction by the U of Idaho in Boise.
- Leonard Johnson, Associate Provost, presented the council with an overview of the “Fee Revenue Attribution Model.”
- Mike Bohn, Director of Athletics, gave his annual report to the council on the status of U of Idaho athletics. At another meeting he presented a list of ideas for activities and promotions that he would eventually like the Faculty Council to discuss and hopefully endorse. Activities and promotions aimed at increasing faculty and staff attendance at UI athletic events.
- Charles Hatch, Interim Vice President for Research and Graduate Studies, reported to the council on the recent publication of “Enhancing and Sustaining Scholarly Activity at the University of Idaho: A Plan of Action.”
- Dan Schoenberg, Director of Auxiliary Services, provided the council with several up-dates on the work of the Parking Task Force.
- Changes in *FSH* Sections 4610 and 6860 relating to scheduling of classrooms for academic and non-academic uses.
- Robin Dodson, Chief Academic Officer of the State Board of Education, discussed the relationship of higher education to the legislative process.
- The critical need for classroom space in light of all of the construction and the anticipated remodeling of the UCC.
- The Report of the Task Force on Tenure Review and Development was discussed in detail at a number of meetings.
- Heard from the leadership of the ASUI about the projects that the ASUI had been working on during the past year.
- College and departmental bylaws are available for review by following a link at the Faculty Council web site.
- Provost Brian Pitcher reported on the U of Idaho Outreach Initiative – plans to reorganize the U of Idaho’s extension and outreach services.

- Linda Odenborg, a member of the Benefits and Compensation Sub-Committee of the Staff Affairs Committee, reported on the staff recommendations concerning health care issues that were forwarded to U of Idaho President Hoover.

### **III. The Faculty Council Also Took The Following Actions:**

- Elected Professor Kerry McKeever as the Chair of Faculty Council and Professor Ronald Smelser as Vice Chair of Council.
- Confirmed Professor Emeritus Peter A. Haggart as Secretary to the Faculty Council.
- Elected Professor James R. Nelson to a three year term on the Budget Liaison Committee.
- Appointed Professor John Finnie to a one year term on the Budget Liaison Committee.
- Appointed Professor Joseph McCaffrey to a three year term on the Campus Planning Advisory Committee.
- Approved the Provost's recommendations for Sabbatical Leaves for 2001-2002.
- Adopted the list of committee appointments/changes made by the Committee on Committees during the summer.
- Accepted the resignation of J. Roger Cole from the Faculty Council.
- Appointed Professor Tom Bitterwolf to the Campus Planning Advisory Committee.
- Received a resolution from the faculty of the College of Natural Resources concerning the U of Idaho "step-down" policy.
- Received a resolution from the ASUI Senate concerning the English language proficiency of International Teaching Assistants.
- Approved the awarding of degrees to qualified students at the Summer & Winter 2000, and Spring 2001 commencement ceremonies.
- Approved the 2001-2002 Final Examination Schedule and reaffirmed the concept of rotating examination days each semester.
- Approved the Committee on Committees recommendations for committee chairs and committee assignments for the 2001-2002 academic year.
- Appointed an ad hoc advisory committee to work with the Athletic Department in developing ideas into projects that would increase attendance at athletic events by members of the staff and faculty.
- Endorsed a cooperative effort between the Athletic Department and the Faculty Council in presentation and sponsorship of new promotions aimed at faculty and staff.
- Approved language explaining the distinctions used to approve requests for the use of classroom space in *FSH* Section 4610.
- Approved changes to *FSH* Section 2700 (Evaluation of Teaching). Item will be presented to the general faculty in the Fall of 2001.
- Considered changes to the instrument used to evaluate teaching and referred it back to the task force and also to the 2001-2002 Faculty Council.