

Memorandum

To: Faculty Council

From: Jeanne Christiansen *Jmc*
Vice Provost for Academic Affairs

Re: Faculty Staff Handbook 2700

Date: September 27, 2007

Overview

FSH 2700, Student Evaluation of Teaching, was revised in July 2003. This revision occurred at the time of change both to the form and questions asked and from the use of paper to an online access for student evaluations of teaching. Section C was included in the policy to provide for review of the newly implemented form and system. Section C has not been implemented fully and outlines a time-specific procedure rather than policy.

Chronology of Events

- The university revised the student evaluation of teaching form and transitioned from paper to online access during the 2001-2002 academic year.
- FSH policy 2700 was revised effective July 2003 to include C-5 with direction to conduct a review of the online system after the fourth semester of use, spring 2004.
- The Teaching and Advising Committee reviewed the student evaluation of teaching process in fall 2007 and issued recommendations.

Recommendations

- Revise policy 2700 to remove part C (this is procedural rather than policy; the Teaching and Advising Committee charge includes review and recommendations related to student evaluations of teaching).
- Form a team to develop an implementation plan for the recommendations included in the report

I appreciate your consideration of this request.